

**Forest Showcase Food Festival**  
**Sunday 4th October 2020**  
**ARTS & CRAFTS Application Form**



**Contact details**

Contact Name	
Company Name	
Company Address	
Tel:	
Email	
Website	

Your produce and company details will appear in the festival programme and website  
Please give us a sentence to promote and describe your product

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Please list the products you wish to sell: (use a separate sheet if necessary)

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Please confirm that you are happy for us to use images of you and your produce for promotional purposes	<b>Y / N</b>
Are you willing to donate items for the competition prizes	<b>Y / N</b>
<b>TALKS &amp; TASTINGS TENT</b> –We may provide a demonstration space at no extra charge for stallholders who are willing to demonstrate their craft/ product throughout the day. Would you like to demonstrate? If so what? Please tell us here..	<b>Y / N</b>
<b>Advertising in Free programme</b> – If you would like further information please indicate here Costs range from £25 to £150. 5000 copies printed and distributed.	<b>Y / N</b>

## Requirements

Options 1 - INSIDE MARQUEE		Quantity	Total Price
Single pitch - Local producer	£45		
Single Pitch - NON local producer	£50		

Options 2 -OUTSIDE (Own gazebo)		Quantity	Total Price
Single pitch - Local producer	£45		
Single Pitch - NON local producer	£50		

Additional			
6' Trestle Table	£10		
Chair requirements	£5		

### Electrical cable and sockets – All electrical equipment must be PAT tested.

Please detail your electrical requirements here; no electrical supply will be available on the day unless booked prior to the event.

**NOTE:** *The use of multi way adaptors will not be permitted.*

Usage:	Price:	Equipment to be connected	Qty	Total Price
13 Amp	£30 per 13amp supply.			

<b>GRAND TOTAL</b>	£	<b>Payment enclosed</b> <b>Paid by Bacs</b>
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### Data Protection Act 1998

The information provided by you on this form will be held on the Forest Showcase's database in order to process your application.

### Your Declaration

I confirm that all electrical equipment used at the festival, including any extension leads will have a current PAT certificate. The total power consumption of appliances attached to single or multiple outlet extension leads will not exceed the capacity of the extension lead.

- I wish to reserve space at The Forest Showcase 2020 as indicated.
- I enclose/Bacsc payment in full
- I will / will not (please delete) be utilising fuels other than electricity
- I have read the terms and conditions and agree to abide by them.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Print name \_\_\_\_\_

Company \_\_\_\_\_

**Exhibitors: your payment**

We require full payment by cheque when submitting your booking form, cheque payable to – Forest Showcase.

Or BACS payment: Nat West Bank Sort code: 53 - 81 - 21 Account: 08767696

Please quote your trading name as reference and advise us of payment by email forestshowcase@gmail.com

Please return your completed forms and payment in full to:  
**FOREST SHOWCASE, P O Box 4, COLEFORD, GLOS , GL16 8YH**

**FOREST SHOWCASE 2020 RISK ASSESSMENT FORM**  
(Compulsory)

Please complete the risk assessment form below, and return with your booking form.  
(Please complete in black capitals)

Name of responsible person: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Product \_\_\_\_\_

Trade Stand Risk Assessment

Hazard	Persons/Group at risk	Measures in place to reduce the hazard or risks

Please enclose copies of the following:

Enclosed

Y/N Public Liability (and Product Liability Insurance if required)

Y/N Portable appliance Test

Signature of responsible person: \_\_\_\_\_